Zero Quantity Chemical Barcode Data Entry Training
Ordering & Picking Up Chemicals

After purchase, chemicals can be picked up in Academic Health Center 4 (AHC4) at the Research Lab Supply Store room 126. It is optional to have chemicals delivered to the lab as well.
Once you receive the chemical product:

- Make sure the chemical bottle is barcoded.

- If the chemical bottles are not barcoded and/or have any issues with your purchase contact the Research Lab Supply Store.
Finished using a chemical?

Peel off the chemical barcode when the chemical bottle is completely empty.
Finished using a chemical? (Cont.)

Place the barcode on the Zero Quantity Chemical Barcode Data Entry Form. Afterwards, fill out the date, time, building room number, and the Lab PI name on the chart.
Finished using a Non-Barcoded Empty Chemical Bottle?

<table>
<thead>
<tr>
<th>CHEMICAL NAME</th>
<th>CAS NUMBER</th>
<th>BOTTLE SIZE</th>
<th>DATE</th>
<th>TIME</th>
<th>P.I. NAME, BUILDING INITIALS, AND ROOM NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iso propanol</td>
<td>67-63-0</td>
<td>500 mL</td>
<td>09/20/2015</td>
<td>2:27 PM</td>
<td>John Doe Academic Health Center Room 816</td>
</tr>
</tbody>
</table>

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Finished using a Non-Barcoded Empty Chemical Bottle?

Fill out the chart by providing the:

- Chemical Bottle Size
- Chemical Name
- CAS Number
- Date & Time
- Lab PI & Building Room Number
IMPORTANT!!!

Place Zero Quantity Chemical Barcode Data Entry Forms in a folder near Satellite Waste Accumulation Area!
Any questions?

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