



MEMORANDUM

Date: \_\_\_\_\_

To: SK Dua, Ph.D., CHP
University Radiation and Laser Safety Officer

From: \_\_\_\_\_
Name Department Signature
Phone No. Fax No. E-mail

Re: Relocation of LASER Devices Registered with the State Bureau of Radiation Control

The laser devices described in the table are registered with the State for the stated location. We plan be move these to a new location. Please register the new location for these devices.

Table with 9 columns: MEDIUM, CLASS, MAXIMUM OUTPUT, MANUFACTURER, MODEL, SERIAL No., REGISTERED LOCATION, NEW LOCATION, COMMENT

- The facilities and equipment left behind will be decontaminated of any contaminants before relocating.
The facilities and equipment has been decontaminated of any contaminants.