

Thank you for your interest in completing the Golf Cart Training Program. Before you begin, carefully read through the instructions below to facilitate navigating through the different sections of the course. Please understand that **you must** read the instructions before you login!

When ready, you will begin the program by clicking the link provided at the end of these instructions.

To log in, use your FIU MyAccounts username and password.

Once you have successfully logged in, look under the navigation menu where you will see the heading 'Non- Academic Courses' on the left margin of the page.

Select 'EH&S Training', then under 'Courses', scroll until you see 'Golf Cart Training'. Click to open the training.

If necessary, enter the enrollment key to proceed: **golfcart**

*Now you will be able to begin the course; use the navigation menu as a guide to help you go from one step to the other.*

***Proceed to complete each step accordingly***

1. Read Golf Cart policies

- The policies are under the University compliance guide webpage, once you are on that page click "view complete document" read and print.
- Then go back to the compliance page, click "University Golf Cart and Other Motorized Carts Safety", under **related documents**, then click 'View Complete Document', once again. Read and print.

*We recommend that you familiarize yourself with the **FIU Golf Cart Accessibility and Parking Map**; this is also located on the Compliance Page.*

2. Return to course and continue to the next step by clicking **Accept Golf Cart Policy Terms**.

3. When you are ready to proceed to the quiz, click **Attempt Golf Cart Test**.

4. Once you have successfully completed your test, print your **Golf Cart Certificate**.

- You will need to present your Certificate when you attend Phase II; the classroom portion of the program.

5. The final step in the online process is to **Register for Phase II of the Golf Cart Training**.

Once again, thank you for your interest in the Golf Cart Training Program. We look forward to seeing you in the class. Don't forget to print your certificate and bring it with you to class.

- To start, cut and paste the link: <https://fiumdl.fiu.edu>.
- Log in to the Moodle system using your MyAccounts username and password.
- Click on the 'EH&S Training' tab to the left.
- Find the Golf Cart Training course and click on it.
- Enter the Golf Cart Training Enrollment Key if necessary: **golfcart**