

Memorandum

TO: FIU Research and Academic Laboratory Community

FROM: Environmental Health & Safety, Lab Safety

DATE: August 8, 2018

SUBJECT: Launch of 2018 Laboratory Self Audit

Environmental Health & Safety (EH&S) is kick starting the 2018 Laboratory Self Audit (LSA) to continue to promote awareness of safety and regulatory compliance for the FIU laboratory community. EH&S is very appreciative of all participants that contributed to the success of the 2017 LSA.

The 2018 LSA is **mandatory** for all FIU research laboratories to submit. Completion of the LSA fulfills the FIU EH&S requirement for the Annual Safety Inspections. **Note: this does not include Special Hazard Compliance Inspections.**

Things to remember before completing the LSA:

- Have a copy of the LSA Preview available during or prior to completing the LSA.
- Ensure the individual that is completing the LSA has the knowledge about the operations and hazards associated with the lab area(s) and has the authority to implement corrective actions.
- One submission is required per location. The survey will submit the LSA, however, **EH&S will not accept the LSAs that include multiple locations.**
- The LSA is designed to identify areas where improvements are required; as such, there is no right or wrong answer. The survey should be completed objectively and honestly – lab occupants are in the best position to know the hazards that are present in the lab processes/environment and implement appropriate controls.

The 2018 LSA will commence on August 15th and conclude on November 30th; ensure the LSA is submitted within the time frame.

The feedback survey will also be available during this time; participation is greatly appreciated but not required.

The [Lab Safety webpage](#) contains a brief explanation of the program, the current LSA Schedule, and links to the LSA Preview, the LSA survey, and the LSA feedback survey.

Note: the LSA Preview will be made available August 13th, 2018 & the links for the LSA Survey and the LSA feedback survey will only work during the scheduled time frame.



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If you have any questions, concerns, or need additional information, please contact: Tamece Knowles, EH&S Assistant Director, at (305)348-3387; knowles@fiu.edu or Victoria Leyland, EH&S Lab Safety Technician, at (305) 348-1331; vleyland@fiu.edu.