**Emergency Incident and/or Injury Procedures**

**Incident, Injury, and/or Emergency:**

If there is any form of incident, injury, or emergency:

* **Stop** all procedures safely.
* **Seek Medical help** by calling 7-5911 from the phone on the wall IMMEDIATELY.
  + Note: Automated External Defibrillators (AEDs) are located by the main elevator lobby (across the courtyard).
* Utilize eyewash/safety shower.
* Utilize the First Aid Kit to administer aid (only if it is a minor cut with no risk of exposure).

**Post Incident, Injury, and/or Emergency Actions:**

* Immediately Contact the Supervisor/Manager.
  + [ENTER CONTACT INFORMATION HERE]
* Report Injuries /Accidents
  + To Human Resource (worker compensation): <http://hrapps.fiu.edu/Injury/>
    - After regular work hours or on the weekends, call the medical provider directly to file a claim: AmeriSys at 800-455-2079.
  + To Environmental Health & Safety (EH&S): <https://ehs.fiu.edu/report/index.html>
  + If applicable, report blood-borne pathogen injuries to EH&S here: <https://webforms.fiu.edu/view.php?id=992783>

**Incidents and Near Misses**

Report Incidents or Near Misses to EH&S: <https://ehs.fiu.edu/report/index.html>

**QR Codes for Quick Access**

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| --- | --- |
| **Human Resources Injury/Accident Claim Report** | **Report Blood-borne Pathogen Injury** |
| A qr code with a dinosaur  Description automatically generated |  |
| **EH&S Health & Safety Reporting Form** | |
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