

CampusOptics Quick Guide - Overview

CampusOptics

- FIU's digital platform for managing lab safety and compliance.
- It centralizes access to chemical inventory, hazardous waste tracking, and inspection reporting and more.
- Different lab user levels:
 - PI
 - Lab Manager
 - Lab User
 - Student Worker/Intern

CampusOptics Access

- Get access to the system through a link on the EHS website, using the CampusOptics logo
- Use your FIU SSO credentials to access the system
- If it is the first time accessing the system the user will be considered as a New User.
- New users will need to be approved by Admins, send email to receive one.
- Information needed to grant access:
 - Name
 - Email
 - Lab space/s location
 - Role in the lab
- NOTE: Requests will be dismissed if no communication is received to the admin.

CampusOptics Access Links



CampusOptics Access Links

[Home](#) / [Safety Programs](#) / [Laboratory](#)

Laboratory

On this page

[Lab Safety Information](#)

[CampusOptics](#)

[Emergency Signage](#)

[Lab Self-Audit](#)

[Training](#)

[Contact](#)

CampusOptics Safety Compliance Platform

EH&S is excited to announce the transition to CampusOptics. This cloud-based system allows user-friendly management of chemical inventories, hazardous waste disposal, and lab space and membership overview with more features coming soon. To access the new system, [click the logo below](#).

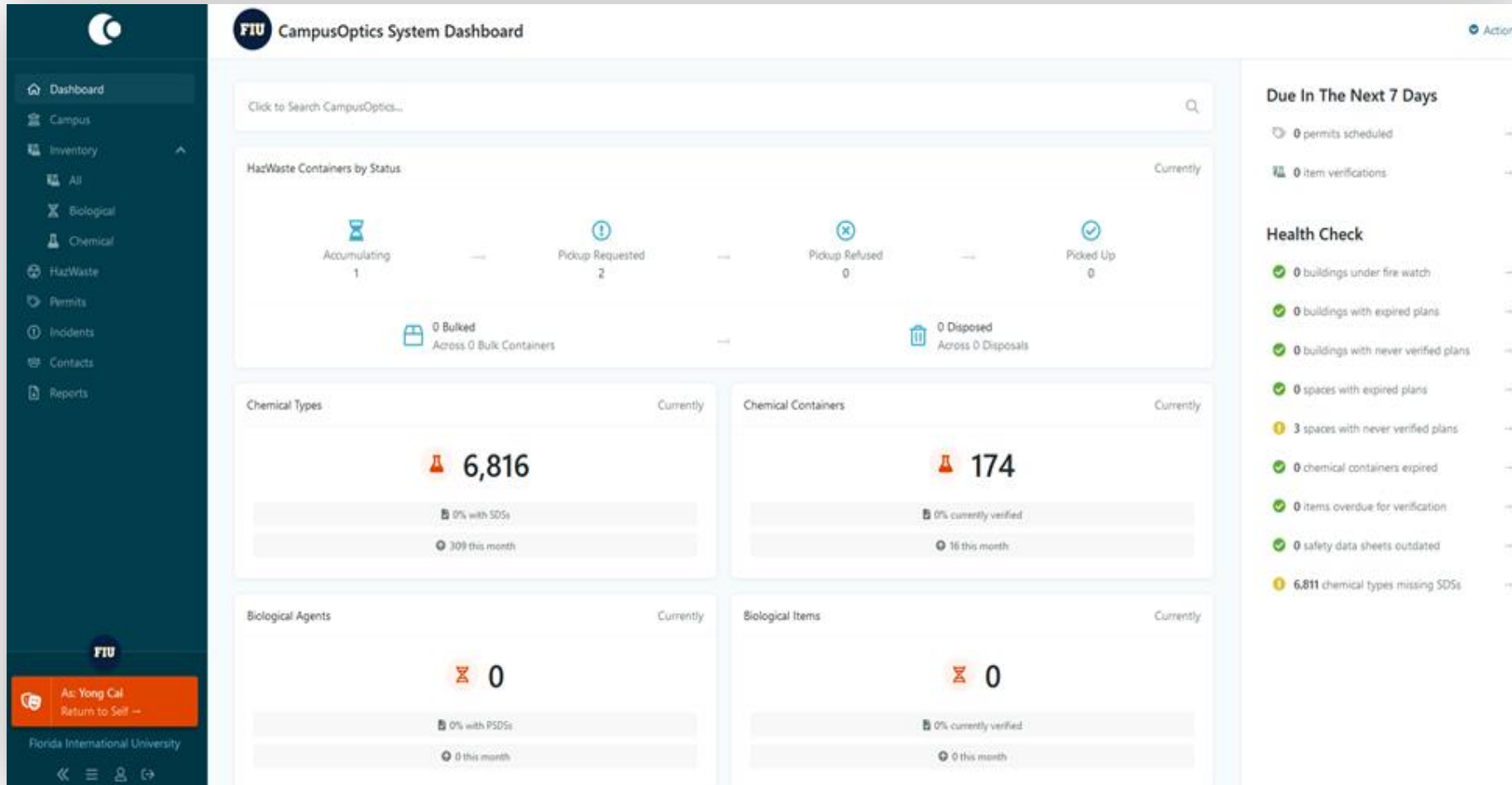


Here are a few quick start guides to help you get started:

- [System Overview](#)
- [Space and Member Management](#)
- [Chemical Inventory](#)
- [Hazardous Waste Requests](#)

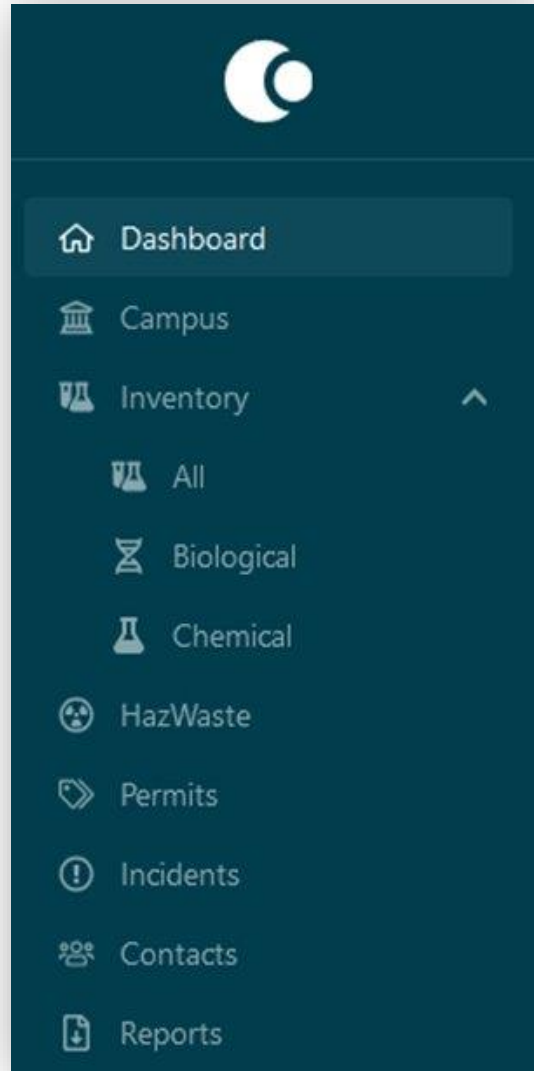
To request access to the system, please contact the Chemical Safety Officer at mkhabins@fiu.edu. **Make sure to include the lab space(s) and your relationship to the space(s).**

Dashboard Overview



- This is the main CampusOptics Dashboard.
- You can monitor chemical types, containers, biological items, and hazardous waste status.
- Dashboard and Menu options on the left menu differ by user type and role permissions.

Common Capabilities in the system



This is the main navigation panel in CampusOptics.

- Use this sidebar to navigate between Dashboard, Campus, Inventory (Biological, Chemical, etc.), HazWaste, Permits, Incidents, Contacts, Reports, and more.
- User role will dictate level of permissions and menu options

To access your chemical inventory:

- Click **Inventory > Chemical**

You can also access

- **HazWaste** : to request hazardous waste pickup
- **Reports** : to generate inventory or compliance reports
- **Campus** : to view lab spaces by building and manage members
- **Contacts** : To access Training Portal for Certificate Upload