

CampusOptics Quick Guide – Spaces Member Management

Lab Spaces and membership overview

Campus / **Buildings**

Buildings ▾ Spaces Areas

All Buildings ▾
1 - 2 of 2

Name
CHEMISTRY & PHYSICS 11200 S.W. 8TH ST., MIAMI, FLORIDA 33199 • MODESTO A. MAIDIQUE CAMPUS
VIERTES HAUS 11110 S.W. 11 ST., MIAMI, FLORIDA 33199 • MODESTO A. MAIDIQUE CAMPUS

- Click '**Campus**' > to access **building** listings where assigned spaces/labs are located.
- Select a building to view associated lab spaces to the user

Lab Spaces and membership overview

Campus / Spaces

Buildings Space Types **All Spaces** Areas

All Spaces 1 - 5 of 5

Search by building or space name

Space	Primary Members	Type
Lab CP-347 MODESTO A. MAIDIQUE CAMPUS • CHEMISTRY & PHYSICS	Christopher Dares	Lab
Lab CP-354 MODESTO A. MAIDIQUE CAMPUS • CHEMISTRY & PHYSICS	Konstantinos Kavallieratos	Lab
Lab CP-356 MODESTO A. MAIDIQUE CAMPUS • CHEMISTRY & PHYSICS	Konstantinos Kavallieratos	Lab
Lab CP-376A MODESTO A. MAIDIQUE CAMPUS • CHEMISTRY & PHYSICS	Christopher Dares	Lab
Lab CP-397 MODESTO A. MAIDIQUE CAMPUS • CHEMISTRY & PHYSICS	Yong Cai	Lab

To manage Lab Members
Navigate to:
'Campus' > 'All Spaces'
tab, and select
the lab

Lab Spaces and membership overview

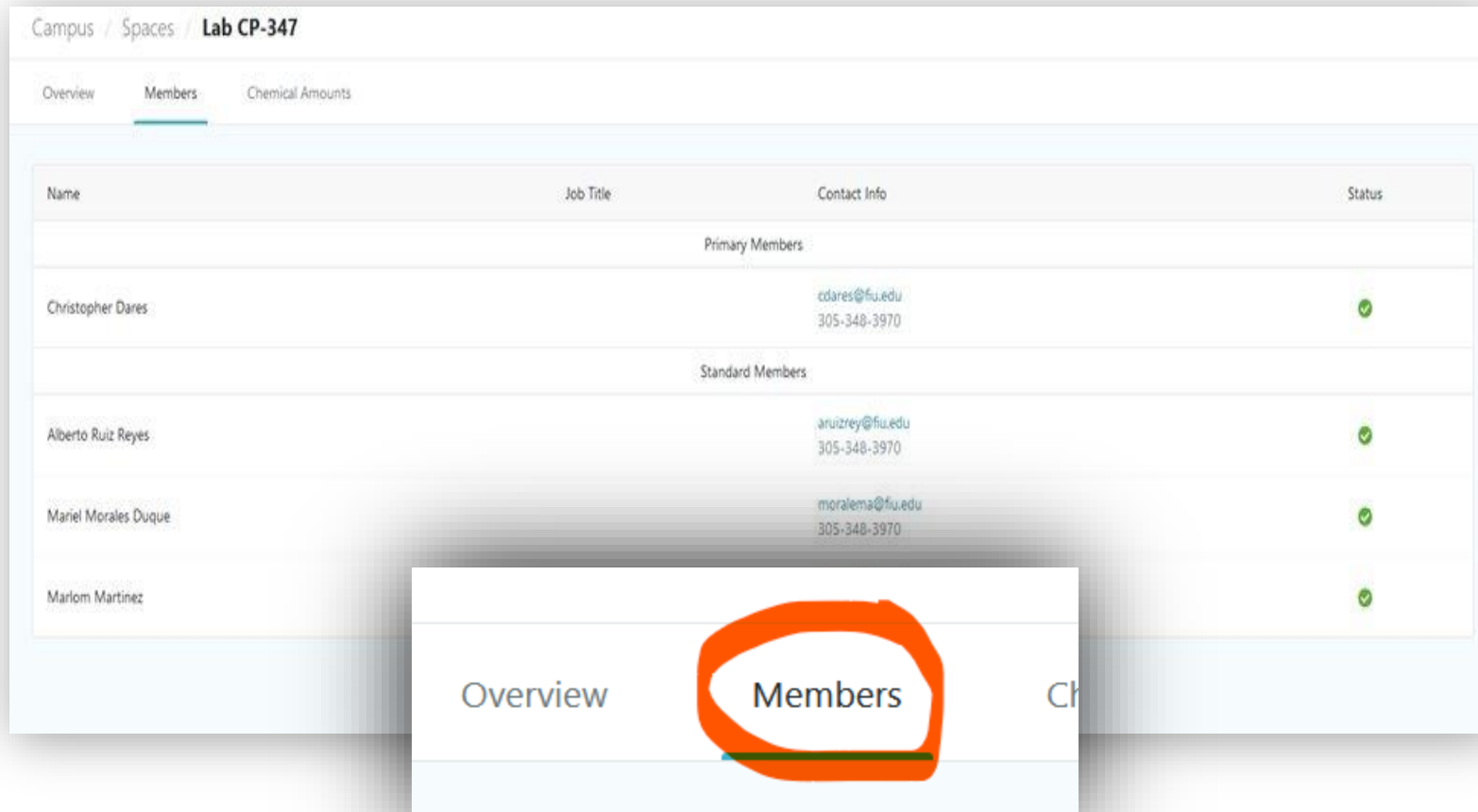
This screen provides a full overview of a specific lab space.

The screenshot displays the 'Lab CP-347' overview page. The breadcrumb trail at the top reads 'Campus / Spaces / Lab CP-347'. Below this, there are three tabs: 'Overview' (selected), 'Members', and 'Chemical Amounts'. The main content area is divided into several sections. On the left, a sidebar contains 'Basic Information' (Lab CP-347, 11200 S.W. 8TH ST., MIAMI, FLORIDA 33199 • MODESTO A. MAIDIQUE...), 'Primary Members' (Christopher Dares), 'Inventory Details' (Inventory Method: All Items, Reconciliation Status: Not Specified, Reconciliation Due: None), 'NFPA Information' (No NFPA information is set for this space.), and 'Safety Icons' (No safety icons are assigned to this space.). The main area features a summary of key metrics: 163 Chemical Containers, 0 HazWaste Containers, 0 Open Issues, 0 Safety Data Sheets, and 0 Assets. Below these metrics, there is a 'Door Sign' section with a message: 'A door sign has not been created for this space.' and a 'Custom Fields' section with three fields: BSL2 APPROVAL #, ACL2 APPROVAL #, and ABSL2 APPROVAL #, all showing a dash. At the bottom, there is a 'Documents' section with a message: 'No documents have been added to this space. Open the documents sidebar from the page header to attach documents.'

Lab Overview page include:

- **Basic Information** – Space type, building, and PI name
 - **Inventory Details** – Inventory method, reconciliation status, due dates
 - **Linked Data** – Number of chemical containers, SDSs, HazWaste containers, and assets
 - **Door Sign** – Option to generate a lab door sign
 - **Custom Fields** – Approvals and other lab-specific fields
- Use this view to:
 - Monitor space-specific data at a glance

Lab Spaces membership management



Campus / Spaces / Lab CP-347

Overview **Members** Chemical Amounts

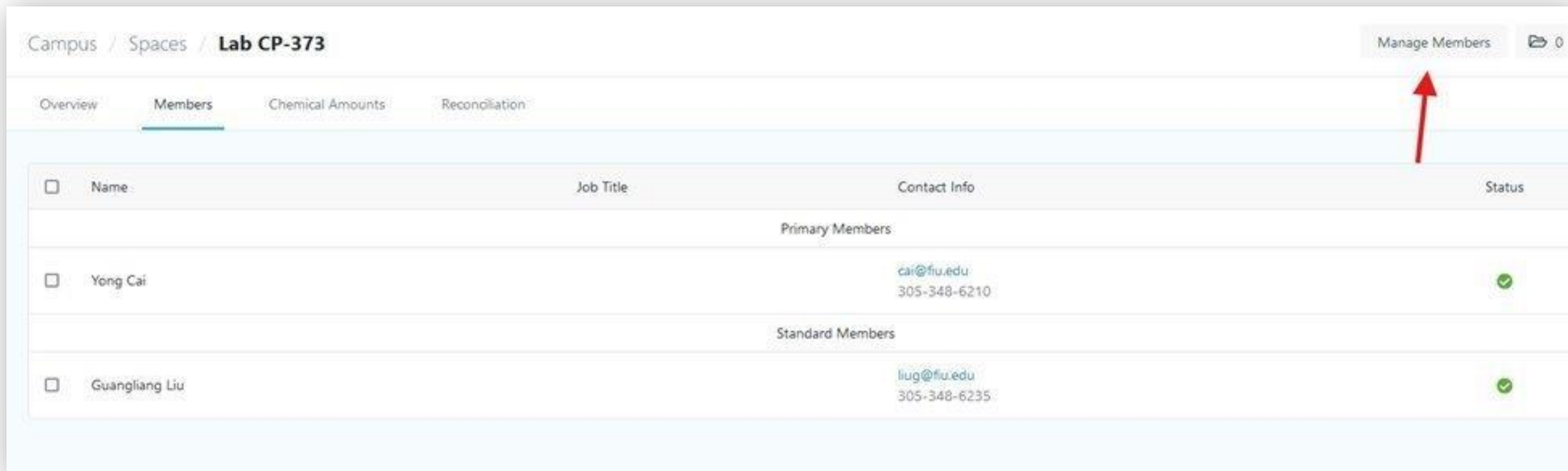
Name	Job Title	Contact Info	Status
Primary Members			
Christopher Dares		cdares@fiu.edu 305-348-3970	✓
Standard Members			
Alberto Ruiz Reyes		aruizrey@fiu.edu 305-348-3970	✓
Mariel Morales Duque		moralema@fiu.edu 305-348-3970	✓
Marlom Martinez			✓

Overview **Members** Chemical Amounts

- Navigate to the **Members** tab within the selected lab space overview page.
- This section shows all personnel assigned to the lab.
- Divided into two categories:
 - **Primary Members** – Typically the PI
 - **Standard Members** – Lab Managers, Lab Users, and Student interns/Workers
- ⚠ **Note:** Only PI can manage members.

Spaces and membership overview

- Use the **Members** tab to:
 - Click **Manage Members** to add or remove lab personnel.
 - ⚠ Only **PIs** have permission to manage members.
- All of this is accessible under the **Campus** menu option.



Campus / Spaces / **Lab CP-373** Manage Members 0

Overview Members Chemical Amounts Reconciliation

☐	Name	Job Title	Contact Info	Status
Primary Members				
☐	Yong Cai		cai@fiu.edu 305-348-6210	
Standard Members				
☐	Guangliang Liu		liug@fiu.edu 305-348-6235	

New CampusOptics Members

- SSO has been established for login in to the system
- Admins allow access for new member and assign spaces
- Once an FIU member logs in to CampusOptics via link on the EHS website a SSO request is sent in the system
- Admin will review a request.
- Info needed from that user:
 - Lab space associated is a must (without it no access to system is possible)
 - Role in the lab – Student, Post-Doc, PI, Manager, graduate student, etc.
- Email should be sent to the admin with the information.

SSO Requests			
All	Committees	Groups	Roles
SSO Requests			
All SSO Requests 1 - 7 of 7			
Search by email or unique ID			
Email Address	Unique ID	Name	Attempted Sign In
lhamerli@fiu.edu	lhamerli	Lilyana Hamerling	10/09/2025 - 12:53 pm
fzald004@fiu.edu	fzald004	Fernando Zaldivar Garcia	10/07/2025 - 3:44 pm

Attempted Sign In	
10/09/2025 - 12:53 pm	⌵
10/09/2025 - 10:00 am	⌵
10/09/2025 - 10:00 am	⌵
9/23/2025 - 6:52 pm	⌵
9/23/2025 - 2:05 pm	⌵

- Match to Existing Contact
- Create New Contact
- Dismiss Request

New CampusOptics Members

Login to CampusOptics via the logo (it's a button)

CampusOptics Safety Compliance Platform

EH&S is excited to announce the transition to CampusOptics. This cloud-based system allows user-friendly management of chemical inventories, hazardous waste disposal, and lab space and membership overview with more features coming soon. To access the new system, click the logo below.



Here are a few quick start guides to help you get started:

- [System Overview](#)
- [Space and Member Management](#)
- [Chemical Inventory](#)
- [Hazardous Waste Requests](#)

To request access to the system, please contact the Chemical Safety Officer at mkhabins@fiu.edu. **Make sure to include the lab space(s) and your relationship to the space(s).**