CampusOptics Quick Guide – Hazardous Waste Requests



- In order to request Waste pickups, navigate to the 'HazWaste' menu on the left
- Choose 'Chemical Waste Stream'

erview Board   Containers		
emical Waste Stream Details		O Ac
Basic Information		
DEFAULT COLLECTOR	TRACK PRE-PICKUP ACCUMULATION?	
Pedro Gonzalez 🕕	Yes 🕕	
IAZWASTE DETERMINATION AVAILABILITY	TRACK BULKING?	
Post-Pickup 🕕	No 💿	
ONTAINER NAME STRATEGY 🚯	BULK CONTAINER NAME STRATEGY 🕕	
By ID	By ID	
PEFAULT STREAM FOR	DEFAULT CONTAINER LABEL LAYOUT	
No Categories	Full Page	
Dickup Poquot		
The link below can be used by any user with campus SSO of	edentials or CampusOptics authentication credentials to request a pickup.	

- Choose from the two locations pointing by the arrows to generate New Waste containers.
- Choosing the link option will open a new window with fields
- Choosing the Actions menu
   will display a fillable side window
- Both Options have similar fields

FLORIDA INTERNATIONAL UNIVERSITY Hazardous Waste Pick-Up Request				
Generator				
Email Address *	Phone Number *			
mmudgal@fiu.edu	305-348-3970			
First Name *	Last Name *			
Mukesh	Mudgal			
Location Campus, Building, or Outdoor Area * 1 Begin typing to search locations Additional Location Details 1	≘ 😪 🕯			
Container1 Accumulation Started Date	<ul> <li>Action</li> <li>Container Type *</li> <li>Choose a container</li> </ul>			

ocation	盒 😂 🕇
pace *	
Lab CP-354	
Area *	<b>/</b>
354	•
Additional Location Details 🕕	

## Fill in the requesting user's information and the Lab space info

ontainer1				<b>v</b> A	ctions
ccumulation Started Date	Container Typ	e *			
YYYY-MM-DD	2.5 L				•
ontainer Contents 🕕					
METHANOL		8	50	$\hat{\cdot}$	$\otimes$
Water Optima		8	25	~	$(\times)$
ACETONITRILE		0	25	¢	$\times$
	<b>0 1 1 1 1 1 1 1</b>				

Fill in the container contents and the percentage

Container1				♥ A	ctions
Accumulation Started Date	Container Ty	rpe *			
YYYY-MM-DD	2.5 L				•
Container Contents 🕕					
METHANOL		0	50	Ŷ	$\otimes$
Water Optima		8	25	\$	$\otimes$
ACETONITRILE		0	25	¢	$\otimes$
	• Add Container Contents				

- In the 'Actions' menu it's possible to duplicate the request.
- The new request will pop-up below as Container 2

Panther ID *
12345
Waste Generating Department *
Chemistry
Lab Manager/PI Name *
Cai
Lab Manager/PI Email Address *
Cai@fiu.edu
Certification * 🕕
Yes 💌
Annual Training Awareness * 🕕
Yes 💌
Properly sealed containers * 🕕
Yes 💌
Signature * 🕕
Mukesh
Save as Template
Save this container as a named template for easy reuse in the future.

- Below the contents, additional information will be requested.
- It's possible to save the information as a Template and reuse for future requests.

NOTE: If this template will be used by other users in the lab, the fields entered to the left will transfer in the Template. They will need to be modified by the other users. - Only occurs in the situation when the Template is created to be used by other users.

#### Save as Template

Template Availability \*

Template Owner

HPLC Waste from OrbiTrap

Template Name

Save this container as a named template for easy reuse in the future.

# Template can be used by Template's owner only



Template can be used by other users in the lab

Save this container as a named template for easy reuse in the future.
mplate Name
HPLC Waste from OrbiTrap
mplate Availability *
Members of Selected Spaces
ace Assignments * 🕕
Begin typing to search spaces
Lab CP-354 🙁

•

Save as Template



### Upon completion, Submit the request

#### Hazardous Waste Pick-Up Request

Your hazwaste pickup request was successfully submitted. Any updates to your request or the included containers will be reflected on this page.

#### **Basic Information**

REQUESTER Mukesh Mudgal

CONTAINERS

REQUESTED AT June 4th, 2025 at 5:17 pm

status Requested

#### **Container Labels**

Labels were generated for these containers at 5:17 pm on June 4th, 2025. You can download the labels below or regenerate them if information about your containers has changed.

2 Regenerate Container Labels

Download 2 Container Labels

Haz Waste Container labels will be available for download.

#### HAZARDOUS WASTE

Chemical Waste Stream Container 6 • Pickup Requested No Hazard Pictograms



#### Details

#### Generator Mukesh Mudgal • 305-348-3970

Location CHEMISTRY & PHYSICS Floor 3 • 354

### None Given Accumulation Start Date

Waste Codes

Pickup Requested Date June 4th, 2025

#### **Container Fields**

PANTHER ID	WASTE GENERATING DEPARTMENT
12345	Chemistry
LAB MANAGER/PI NAME	LAB MANAGER/PI EMAIL ADDRESS
Cai	Cai@fiu.edu
CERTIFICATION	ANNUAL TRAINING AWARENESS
Yes	Yes
PROPERLY SEALED CONTAINERS	SIGNATURE
Yes	Mukesh

#### Contents

METHANOL	50%
Water Optima	25%
ACETONITRILE	25%

# Here is an example of a label



Submitted Waste requests will show up in the Chemical Waste Stream Board



Submitted Waste requests will show up in the Chemical Waste Stream Board